



## Yearly Status Report - 2017-2018

### Part A

#### Data of the Institution

|   |  |   |
|---|--|---|
| <b>1. Name of the Institution</b>             |  | MAR THEOPHILUS TRAINING COLLEGE   |
| Name of the head of the Institution           |  | Dr. K. Y. Benedict  |
| Designation                                   |  | Principal   |
| Does the Institution function from own campus |  | Yes   |
| Phone no/Alternate Phone no.                  |  | 04712533518   |
| Mobile no.                                    |  | 9387829922  |
| Registered Email                              |  | mttctvm15@yahoo.com   |
| Alternate Email                               |  | mttctvm15@gmail.com   |
| Address                                       |  | Mar Ivanios Vidya Nagar, Nalanchira,<br>Thiruvananthapuram, Kerala, Pin -695015 |
| City/Town                                     |  | Thiruvananthapuram  |
| State/UT                                      |  | Kerala  |
| Pincode                                       |  | 695015  |

| 2. Institutional Status   |       |   |                      |                                       |             |
|---|-------|---|----------------------|---------------------------------------|-------------|
| Affiliated / Constituent  |       | Affiliated  |                      |                                       |             |
| Type of Institution   |       | Co-education  |                      |                                       |             |
| Location  |       | Urban   |                      |                                       |             |
| Financial Status  |       | private   |                      |                                       |             |
| Name of the IQAC co-ordinator/Director                                    |       | Dr. Bindu B   |                      |                                       |             |
| Phone no/Alternate Phone no.  |       | 04712530074   |                      |                                       |             |
| Mobile no.  |       | 9446395593  |                      |                                       |             |
| Registered Email  |       | bindu.mttc@gmail.com  |                      |                                       |             |
| Alternate Email   |       | bbnairtvm@gmail.com   |                      |                                       |             |
| 3. Website Address  |       |   |                      |                                       |             |
| Web-link of the AQAR: (Previous Academic Year)                            |       | <a href="https://drive.google.com/file/d/1teS6MEKuW27Y-eeVZu_Du7wFSoRlsw81/view">https://drive.google.com/file/d/1teS6MEKuW27Y-eeVZu_Du7wFSoRlsw81/view</a> |                      |                                       |             |
| 4. Whether Academic Calendar prepared during the year                     |       | Yes   |                      |                                       |             |
| if yes,whether it is uploaded in the institutional website:<br>Weblink :  |       | <a href="https://drive.google.com/file/d/1bw3RW_HxnHdRkBTHOBr0UvWwoviKtfl0/view">https://drive.google.com/file/d/1bw3RW_HxnHdRkBTHOBr0UvWwoviKtfl0/view</a> |                      |                                       |             |
| 5. Accrediation Details   |       |   |                      |                                       |             |
| Cycle   | Grade | CGPA  | Year of Accrediation | Validity                              |             |
|   |       |   |                      | Period From                           | Period To   |
| 2   | A     | 3.25  | 2014                 | 21-Feb-2014                           | 20-Feb-2019 |
| 6. Date of Establishment of IQAC  |       |   | 01-Mar-2005          |                                       |             |
| 7. Internal Quality Assurance System                                      |       |   |                      |                                       |             |
| Quality initiatives by IQAC during the year for promoting quality culture |       |   |                      |                                       |             |
| Item /Title of the quality initiative by IQAC                             |       | Date & Duration   |                      | Number of participants/ beneficiaries |             |

|   |                   |     |
|---|-------------------|-----|
| HEALTH AWARENESS PROGRAM                  | 02-Feb-2020<br>1  | 49  |
| Yoga day celebrations                     | 22-Jun-2017<br>1  | 100 |
| Environmental day celebrations            | 05-Jun-2017<br>1  | 65  |
| ACADEMIC PROGRAM WITH ELON UNIVERSITY USA | 09-Jan-2018<br>1  | 180 |
| INTERNATIONAL COLLOQUIM                   | 30-Sep-2017<br>01 | 100 |
| <a href="#">View File</a>                 |                   |     |

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

| Institution/Department/Faculty           | Scheme | Funding Agency | Year of award with duration | Amount |
|--|--------|----------------|-----------------------------|--------|
| <b>No Data Entered/Not Applicable!!!</b> |        |                |                             |        |
| No Files Uploaded !!!                    |        |                |                             |        |

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

10

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

INTERNATIONAL COLLOQUIM on 30th September 2017 on changing trends in Teacher Education by Dr. Prem Khatri Dean, Department of Humanities and Social Science Thribhuvan University, Nepal

Hands on Training and workshop on the Introduction of LEARNING MANAGEMENT SYSTEM in the college on 11th December 2017

TRANSNATIONAL ACADEMIC ENRICHMENT PROGRAM WITH ELON UNIVERSITY North Carolina, USA on 9th January 2018

TOFEL AWARENESS PROGRAM by ELT INTERNATIONAL PENNSYLVANIA On 10th January 2018

HEALTH AWARENESS PROGRAM on 2nd February 2018

No Files Uploaded !!!

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

| Plan of Action                             | Achivements/Outcomes                        |
|--|---|
| Introduction of LEARNING MANAGEMENT SYSTEM | Introduced of LEARNING MANAGEMENT SYSTEM    |
| Sharpening ICT Skills                      | Conducted ICT course                        |
| Monthly Action Plan                        | Completed as per schedule                   |
| Continuous interaction with parents        | Conducted regular PTA meeting and Class PTA |
| Environmental Awareness Program            | Completed Eco Friendly Plans                |
| No Files Uploaded !!!                      |   |

**14. Whether AQAR was placed before statutory body ?**

Yes

| Name of Statutory Body | Meeting Date |
|------------------------|--------------|
| Management Council     | 28-Feb-2018  |

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2018

Date of Submission

30-Sep-2018

**17. Does the Institution have Management Information System ?**

No

Part B

**CRITERION I – CURRICULAR ASPECTS**

## 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

- Suggestions to the university regarding the urgency of restructuring of B.Ed. curriculum by the Faculty Members
- Each faculty practices diverse modes of transaction, most of the classes are ICT oriented.
- Teaching learning process considers hidden curriculum and values
- Intervention model in curriculum transaction in tune with issues and problems of the society and nation
- Using e- learning in curriculum transaction
- Issue based practicums

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate                              | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entreprene urship | Skill Development    |
|--|-----------------|-----------------------|----------|---|----------------------|
| INFORMATION AND COMMUNICATION TECHNOLOGY | nil             | 02/08/2017            | 180      | employabilit y                            | Computer Skill       |
| COMMUNICATIVE ENGLISH COURSE             | nil             | 02/08/2017            | 180      | employabilit y                            | Communicatio n Skill |

## 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course                   | Programme Specialization | Dates of Introduction |
|------------------------------------|--------------------------|-----------------------|
| No Data Entered/Not Applicable !!! |                          |                       |

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS   | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|------------------------------------|--------------------------|---|
| No Data Entered/Not Applicable !!! |                          |   |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

|                                    | Certificate | Diploma Course |
|------------------------------------|-------------|----------------|
| No Data Entered/Not Applicable !!! |             |                |

## 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|---------------------|----------------------|-----------------------------|
| Yoga Aerobics       | 19/07/2017           | 22                          |

1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|-------------------------|--------------------------|---|
| BEd                     | Optional Field Visit     | 50  |
| MEd                     | Field Visit              | 4   |

## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

|           |     |
|-----------|-----|
| Students  | Yes |
| Teachers  | Yes |
| Employers | Yes |
| Alumni    | Yes |
| Parents   | Yes |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

### Feedback Obtained

The institution has adopted well oriented mechanism for collecting feedback and exchange of information with regard to the curricular and co-curricular aspects of the programme being run in the institution. For getting feedback on curriculum following practices are adopted. Feedback on curriculum by the student - teachers:- The institution has tried its best to cater to the needs of the students, society and nation through best practices in curriculum. Student - teachers' views and suggestions on the curriculum are collected for making necessary modifications and improvement in the current curriculum. For this purpose the institution uses two tools - (1) Inviting student - teachers' feedback on proforma, given by NAAC, through which student - teachers rate the complete course and the curriculum of the various subjects. (2) The suggestion box available in the improvement in the curriculum. Feedback on curriculum by the - Alumni:-The view and suggestions of old students of the institution are also invited with reference to the curriculum. These students are encouraged and motivated to provide feedback on the curriculum of the B.Ed. course. They are asked to post/disclose their views in following manner: Oral expression of their views about the curriculum to the Principal or the subject teacher. Writing their suggestions/ ideas directly to the Principal or subject teacher. Provide their suggestions through suggestion box. Giving their suggestions through E-mails. Feedback on curriculum by Employers:- Employers of the institution indirectly participate in the curriculum development by providing man material resources, moral and financial support to organize extension lectures and to attend workshop and seminars regarding curriculum development. Feedback on curriculum by Teaching Staff:- The institution has its Internal Curriculum Review Reform Committee consisting of staff members as subject experts. The committee analyses the existing curriculum of the B.Ed. M.Ed. course, finds out the needs difficulties of the student - teachers and provide suggestive measures for the modification in the curriculum. The faculty members meet after every academic activity to review and discuss the strengths and weakness of the activities. They also provide suggestive measures for improvement in these academic activities. The existing action plans related to curricular aspects of the college are discussed in the staff council meeting. Teachers play an active role in the tutorials to solve problems of student - teachers regarding the curriculum. Feedback on curriculum by the Community:- The institution has established a cordial linkage with the community. There are various occasions where the institution and the community come together. At the time of every meeting formal informal feedback is received from the community regarding the curriculum. Some of the activities are: The institution has established extension linkages with Community and local educational institutions i.e. practice teaching schools. The institution has also organize various services/ activities in the community such as vaccination camp, awareness programme etc.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

## 2.1 – Student Enrolment and Profile

### 2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization   | Number of seats available | Number of Application received | Students Enrolled |
|-----------------------|--|---------------------------|--------------------------------|-------------------|
| BEd                   | English, Malayalam, Mathematics, Physical Science, Natural Science, Social Science | 50                        | 1790                           | 50                |
| MEd                   | Education  | 25                        | 33                             | 4                 |

## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|---|---|--|
| 2017 | 50  | 5   | 12  | 4   | 0  |

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|----------------------------|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| 16                         | 16  | 4                                 | 10                               | 7                          | 5                               |

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Student mentoring is given prime importance in both the B.Ed and M.Ed. Courses. Certain student initiated programs has been designed, developed and implemented in the college for this. The main items are Tutorial Hour in which the student exchange their ideas, views and opinions regarding current issues and relevant topics related to teacher development. More than this, there is Guardian Angel Program which is designed for providing an open forum for students expressions. Guardian angel system ensures individual mentoring Guidance is given during project Optional tutorial hours are used for mentoring Guidance and counselling cell also offers service Association activities and 10 clubs of the college open possibilities for individual influence ICT and communicative English class is given to the students

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|--|-----------------------------|-----------------------|
| 54   | 12                          | 1 : 4                 |

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
|-----------------------------|-------------------------|------------------|--|--------------------------|

|    |    |   |   |   |
|----|----|---|---|---|
| 12 | 11 | 1 | 0 | 8 |
|----|----|---|---|---|

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation         | Name of the award, fellowship, received from Government or recognized bodies              |
|---------------|---|---------------------|---|
| 2018          | Dr.GIBY GEEVARUGHESE  | Associate Professor | Dr Sivadasan pillai literary Award(2018)  |
| 2018          | Dr.MAYA.S.  | Assistant Professor | National Award for Emerging Teacher Educator By council of Teacher Education 2018         |
| 2018          | Dr.JOJU JOHN  | Assistant Professor | Best Innovative Paper Presentation Award in the International Conference organized by CTE |

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|----------------|----------------|----------------|--|---|
| BEd            | BEd            | 3              | 25/10/2017   | 23/05/2018  |
| BEd            | BEd            | 1              | 30/01/2017   | 23/05/2018  |
| BEd            | BEd            | 2              | 03/03/2018   | 21/07/2018  |
| BEd            | BEd            | 4              | 31/03/2018   | 31/05/2018  |
| MEd            | MEd            | 1              | 30/11/2017   | 19/06/2018  |

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Techniques of evaluation:- The institution takes in to account the following evaluation techniques . The evaluation processes collect the data for cognitive, affective and psychomotor domain. The various types of techniques adopted are: The oral and written tests (class tests, model examinations, semester examinations and external practical Board) Qualitative evaluation of records and teaching aids. Assignments and practicums (Assignments from each subject and 32 practicums in two semesters) Seminars (Both core papers and optional papers) Sociometry (class leaders, members of student council and best outgoing students) Check list (all the practical works) Rating Scale (practice teaching) Questionnaire (entry behaviour) Interview (admission, mock interview, unstructured interviews in the classes and practical board) Observation - participatory and non participatory (social visits, community extension programme, co-curricular activities) Log book and diaries (daily activities,



special programmes, reports Stages of Evaluation: Semester evaluation  
Incidental evaluation Appraisal by the faculty Appraisal by the head of the  
institution Appraisal by the management

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

**PLANNING OF CURRICULAR, CO-CURRICULAR AND EXTRA-CURRICULAR PROGRAMMES** As per the University Norms:- College follows the curriculum prescribed by the Kerala University. The curricular (teaching- learning processes) programmes are planned as per the calendar provided by the University. Planning by the staff council:- The staff Council meets before the commencement of the course every year and extensively evaluates the feedback and suggestions offered by the previous batch. In accordance with the suggestions an institutional curriculum framework which helps for the formation of balanced teacher personality is prepared. The staff council takes into account the total number of periods, the preparation of time table and all the important activities connected with teacher training. Through elaborate discussion various responsibilities are shared among the members of the faculty. Thus the teachers are given the responsibilities like staff secretary, staff advisor, co-ordination of different clubs, tour-in-charge, academic co-ordinator, staff editor for the magazine, the responsibility of documentation, students grievance cell, staff grievance cell, counselling, club co-ordination, organization of practical board examinations, distribution of 155 awards and prizes, maintenance of log book, PRO, responsibilities of correspondence with UGC, NCTE, NAAC, CTE, staff secretary to PTA, staff secretary to THEOSA (Alumni). A planning committee is selected by the staff council to work out the details of the basic curriculum frame work. Planning by the planning committee:- A planning committee, chaired by the Principal is constituted with six members of the staff. The planning committee prepares the academic calendar, plan of action and the time table for the academic year. Planning by the student council: The student council is a democratically selected team representing six optional classes and one PG student. One of the faculty members (Staff Advisor) is given the responsibility of monitoring the activities. Student council formulates the general policy and also guide the activities of the institution. The activities of each academic year are planned at the beginning of the year. Subject-wise planning:- Each faculty member plans the activities of the optional class ahead of the commencement of the academic year, conducts a discussion with the students and finalizes the course of action. Optional association planning:- Each optional class plans the activities of the association after conducting a detailed discussion in the class. There is an award for the best association. Planning of the club activities:- Each club has seven executive members, monitored by a co-ordinating teacher. The executive committee is democratically selected giving representation to each optional class. A president and a secretary are selected from among the seven executive committee members. The co-ordinator in charge and the executive committee members conduct a discussion at the commencement of the academic year and action plan is charted out for the year.

**DISSEMINATION OF THE ACTION PLAN** College calendar:- The college calendar is effectively used as a tool to disseminate the action plan. It gives the day to day activities. A detailed picture of the B.Ed. and M.Ed. courses including the syllabus, basic requirements, scheme of examination etc. are also given in the calendar.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.mttc.ac.in/programmes>

## 2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization   | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|----------------|----------------|--|---|---|-----------------|
| MEd            | MEd            | Education  | 5   | 5   | 100             |
| BEd            | BEd            | English, Malayalam, Mathematics, Physical Science, Natural Science, Social Science | 50  | 49  | 98              |

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[https://drive.google.com/file/d/1vn-0lzX\\_8ku5XGXu3OmmKt5wYuhSW8Y4/view](https://drive.google.com/file/d/1vn-0lzX_8ku5XGXu3OmmKt5wYuhSW8Y4/view)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project                     | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|---|----------|----------------------------|------------------------|---------------------------------|
| <b>No Data Entered/Not Applicable !!!</b> |          |                            |                        |                                 |

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar           | Name of the Dept.             | Date       |
|-------------------------------------|-------------------------------|------------|
| AWARENESS PROGRAM ON SWATCH BHARATH | IQAC and NATURAL SCIENCE      | 05/10/2017 |
| HEALTHY HEART PROGRAM               | IQAC and English              | 11/10/2017 |
| ART AND AESTHETIC WORKSHOP          | IQAC                          | 19/10/2017 |
| WORKSHOP ON HEALTH AND EXERCISE     | IQAC and Health Club          | 02/02/2018 |
| SELF DEFENSE PROGRAM                | IQAC and Legal Awareness Cell | 05/03/2018 |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation                   | Name of Awardee | Awarding Agency | Date of award | Category |
|---|-----------------|-----------------|---------------|----------|
| <b>No Data Entered/Not Applicable !!!</b> |                 |                 |               |          |

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center                         | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|---|------|--------------|----------------------|--------------------|----------------------|
| <b>No Data Entered/Not Applicable !!!</b> |      |              |                      |                    |                      |

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State                                     | National | International |
|---|----------|---------------|
| <b>No Data Entered/Not Applicable !!!</b> |          |               |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|------------------------|-------------------------|
| <b>Education</b>       | <b>2</b>                |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type                 | Department       | Number of Publication | Average Impact Factor (if any) |
|----------------------|------------------|-----------------------|--------------------------------|
| <b>International</b> | <b>Education</b> | <b>1</b>              | <b>5.72</b>                    |

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department       | Number of Publication |
|------------------|-----------------------|
| <b>Education</b> | <b>1</b>              |

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper                        | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|---|----------------|------------------|---------------------|----------------|---|---|
| <b>No Data Entered/Not Applicable !!!</b> |                |                  |                     |                |   |   |

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper                        | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|---|----------------|------------------|---------------------|---------|---|---|
| <b>No Data Entered/Not Applicable !!!</b> |                |                  |                     |         |   |   |

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty                  | International | National | State    | Local    |
|------------------------------------|---------------|----------|----------|----------|
| <b>Attended/Seminars/Workshops</b> | <b>5</b>      | <b>6</b> | <b>7</b> | <b>5</b> |
| <b>Presented papers</b>            | <b>5</b>      | <b>0</b> | <b>7</b> | <b>5</b> |

|                  |   |   |   |   |
|------------------|---|---|---|---|
| Resource persons | 5 | 5 | 6 | 5 |
|------------------|---|---|---|---|

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities       | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|-------------------------------|--|--|--|
| Intellectual exchange program | PMS DNTAL COLLEGE                            | 10   | 0  |
| Educational Visit             | . ACADEMIC PROGRAM WITH ELON UNIVERSITY USA  | 12   | 100  |

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity               | Award/Recognition | Awarding Bodies | Number of students Benefited |
|------------------------------------|-------------------|-----------------|------------------------------|
| No Data Entered/Not Applicable !!! |                   |                 |                              |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme                 | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activities | Number of students participated in such activities |
|------------------------------------|---|----------------------|--|--|
| No Data Entered/Not Applicable !!! |   |                      |  |  |

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity                               | Participant | Source of financial support | Duration |
|--|-------------|-----------------------------|----------|
| Intellectual exchange program- PMS DNTAL COLLEGE | 10          | PMS Management              | 7        |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage    | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|-------------------|-------------------------|---|---------------|-------------|-------------|
| Cultural          | . ACADEMIC PROGRAM WITH | ELON UNIVERSITY   | 09/01/2018    | 09/01/2018  | 180         |

|                           |     |
|---------------------------|-----|
| ELON<br>UNIVERSITY<br>USA | USA |
|---------------------------|-----|

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation                              | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|---|--------------------|--------------------|---|
| <b>No Data Entered/Not Applicable !!!</b> |                    |                    |   |

### CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--|--|
| 2.8  | 2.4  |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities                   | Existing or Newly Added |
|------------------------------|-------------------------|
| Classrooms with Wi-Fi OR LAN | Existing                |

#### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or partially) | Version | Year of automation |
|---------------------------|---|---------|--------------------|
| Libsoft                   | Partially                                 | 4.1     | 2002               |

4.2.2 – Library Services

| Library Service Type | Existing |         | Newly Added |       | Total |         |
|----------------------|----------|---------|-------------|-------|-------|---------|
|                      |          |         |             |       |       |         |
| Text Books           | 12365    | 2461723 | 282         | 70542 | 12647 | 2532265 |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher                       | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---|--------------------|---------------------------------------|-----------------------------|
| <b>No Data Entered/Not Applicable !!!</b> |                    |                                       |                             |

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/GBPS) | Others |
|------|-----------------|--------------|----------|------------------|------------------|--------|-------------|---------------------------------|--------|
|------|-----------------|--------------|----------|------------------|------------------|--------|-------------|---------------------------------|--------|

|          |    |   |   |   |   |   |   |    |   |
|----------|----|---|---|---|---|---|---|----|---|
| Existing | 25 | 1 | 1 | 0 | 0 | 1 | 2 | 16 | 0 |
| Added    | 0  | 0 | 0 | 0 | 0 | 0 | 0 | 34 | 0 |
| Total    | 25 | 1 | 1 | 0 | 0 | 1 | 2 | 50 | 0 |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

|  |  |
|--|--|
| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
| <b>No Data Entered/Not Applicable !!!</b>  |  |

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| 5.42                                   | 5.89   | 3.68                                   | 3.92   |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution has a planning committee to review the needs for augmenting the infrastructure to keep pace with the academic growth. The institution plans and arranges various maintenance, modification, upgradation and installations to the existing infrastructure facility according to the need of the hour on regular basis. The requirements of the students are enquired through the periodic feedback, interaction with the students, careful observation of the activities of the students and through the complaint box mechanism. The following are some of the recently augmented infrastructural facilities provided for ensuring accelerated academic growth. Bio-Metric Punching System Adding Web OPAC, Gate way entry, Bar coding with bar code reader, Internet, Books, Journals and Resource Materials (CD collections) in the Library. Incorporating ICT in the teaching-learning process by installing 3 Interactive White Board Provision of more LCD Projectors Provision of some Flat Monitor Computer systems etc. Purchasing more furniture Improving the existing laboratory facilities Installation of online Math Lab Buying a Multipurpose Audio Player Provision of High Power Generator to ensure 24X 7 electric supply Introduction of Interactive digitalized Language lab with 10 Computers Power backup for 20 computers continuously for 3 hrs Intercom facility for inter office communication Portable ( External) Hard Disk 500GB USB External Cable - Single and double USB- 2GB, 4GB, 8GB Digital Camera Handicam Multipurpose Laser printer cum Scanner, Copier and Fax (colour) Multipurpose laser printer cum photocopier Internet facility for all computers Laser printer black white Colour Scanner Better Microphones High Power speakers Dot matrix printer Safe guard against fire Increasing the parking area Beautification of the parking area

<http://www.mttc.ac.in/reports>

#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

##### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

|                                      | Name/Title of the scheme | Number of students | Amount in Rupees |
|--------------------------------------|--------------------------|--------------------|------------------|
| Financial Support from institution   | na                       | 0                  | 0                |
| Financial Support from Other Sources |                          |                    |                  |
| a) National                          | e-Grantz                 | 21                 | 136100           |
| b) International                     | na                       | 0                  | 0                |

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implemetation | Number of students enrolled | Agencies involved |
|---|-----------------------|-----------------------------|-------------------|
| YOGA                                      | 19/07/2017            | 50                          | 50                |

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme                      | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|------|---|--|--|--|---------------------------|
| 2017 | Optional wise Competitive Exam Training | 35   | 38   | 14   | 29                        |
| 2018 | Optional wise Competitive Exam Training | 40   | 42   | 18   | 30                        |

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---|
| 1                         | 1                              | 7   |

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus                     |                                 |                           | Off campus                    |                                 |                           |
|-------------------------------|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| Lords School, Tvm, Sarvodaya. | 46                              | 4                         |                               | 0                               | 0                         |

Nalanchira

### 5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined | Name of programme admitted to |
|------|--|--------------------------|---------------------------|----------------------------|-------------------------------|
| 2018 | 27   | BEd                      | Education                 | Govt, Aided                | PG/MPhil                      |

### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
|-------|---|
| NET   | 4                                       |
| SET   | 27                                      |

### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity              | Level             | Number of Participants |
|-----------------------|-------------------|------------------------|
| ANNUAL SPORTS         | Institution level | 48                     |
| BADMINTON COMPETITION | Institution level | 28                     |

## 5.3 – Student Participation and Activities

### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year                                      | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|---|-------------------------|------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
| <b>No Data Entered/Not Applicable !!!</b> |                         |                        |                             |                               |                   |                     |

### 5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students have role in decision making. They play a leading role in decision making planning and organizing activities. In the beginning of the Academic Year, Union is selected. The College Union is given a prominent role in decision making, planning of activities and Implementation. The Arts Sports Fest are conducted by the Union. The various competitions held in the college and other colleges are also organized by the College Union. The College Union has representation in the Grievance Cell, NAAC Core Tea, Library Council, Research Council and all other committees in the College. Each of the activities of the college are planned by the teachers (First level planning), which is followed by a discussion with the students to gather their opinions and suggestions. The students play a leading role in implementation

## 5.4 – Alumni Engagement

### 5.4.1 – Whether the institution has registered Alumni Association?

Yes



ACTIVITIES AND SUPPORT FROM THE ALUMNI ASSOCIATION • Celebration of Alumni day in every year on January second Saturday • Essay completion on " Communication explosion and exploitation" • Honoring of PhD Awardees, • Award to M.Ed Rank Holder • Award for those who cleared NET/ SET • Award for College B.Ed topper in the university Examination • One day tour

5.4.2 – No. of enrolled Alumni:

2300

5.4.3 – Alumni contribution during the year (in Rupees) :

25000

5.4.4 – Meetings/activities organized by Alumni Association :

Annual get together Annual tour Poster making competition Blood donation camp  
Social extension activities

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The administrative system of the college is very effective in utilizing the human resources input. The fund from the UGC is effectively utilized for improving the training quality of the institution. Each member of the faculty is assigned with the responsibility of clubs, associations, cells and other miscellaneous responsibilities. Each one is accountable to the management and Principal for the performance of the assigned duties.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type          | Details   |
|------------------------|---|
| Curriculum Development | The college gives utmost importance to curriculum development. A host of creative activities are organized to ensure creative teacher personality in the students. The curricular planning and development of academic year calendar is done in a meticulous fashion. Co curricular activities also find significant importance in the curriculum. The ten clubs of the college, College Union and Six Optional Associations organize creative programs |
| Teaching and Learning  | 1. ICT Integrated teaching through • Smart classrooms • The effective use of Computers, Internet in teaching learning • LCD projectors for transacting • Audio resources • Video resources • Communication course • Computer literacy programme   |

|   |   |
|---|---|
| <p>Examination and Evaluation</p>                                 | <p>Periodic Evaluation is done by the teachers. The college follows continuous and comprehensive evaluation strategy. After the examination, parents are invited to evaluate the student performance. Model exams are conducted before every University Exam.</p>   |
| <p>Research and Development</p>                                   | <p>Research and Development Dr. A. John, Dr. K.Y. Benedict, Dr. T.P. Jose, Dr. Giby Gevarghese and Dr. Maya S Dr. Joju John Dr. Bindu.B. and Dr. Ancy.A.S. are rendering their service as research guides of the Centre. Dr. Reetha Revi and Dr. Smitha S of S.N Training College Nedunganda, Varkala also joined as Research Guides of the Centre. In collaboration with the M.Ed faculty, the Research Wing Organized one National Colloquiums this academic Year. The Publication wing which is entering to the 14 th year of its existence continues the publication of the Research Journal, Teacher Learner and Society and the College News Letter Mar Theophilus Campus Pulse. It is also not worthy that the ISSN numbered Journal of the college got a special recognition as an approved Research Journal by the University Of Kerala.</p> |
| <p>Library, ICT and Physical Infrastructure / Instrumentation</p> | <p>The institution has a spacious digitalized library with seating arrangement. A separate reading room is maintained adjacent to the library. The office of the librarian is inside the main library. There is a storeroom aside the reading room for keeping outdated books and daily. The library timing is from 8.30 am to 4.30 pm on working days. A separate week day is meant for each optional for the convenience of teacher trainees. The library is well furnished and ventilated to provide a conducive environment for reference and learning.</p>   |
| <p>Human Resource Management</p>                                  | <p>At the beginning an academic calendar is prepared with cooperative effort of the faculty and non teaching faculty. Action plan is prepared in the staff council through discussion and various committees, associations, clubs and cells are constituted for the effective management of different institutional activities. The staff council meets periodically to review the action plans. These committees assess and recommend the resources required for carrying out</p>  |

|                                      |   |
|--------------------------------------|---|
|                                      | <p>academic and co-curricular activities. The Principal and the management consider the recommendations and allocate the required human and financial resources. Changes resulted from the action plans are accomplished and sustained by proper allocation of the human and financial resources.</p>   |
| Industry Interaction / Collaboration | <p>The college faculty offer service as resource persons in various social activities. The college gives Faculty training to Mar Baselios Engineering College and PMS Dental College. Various educational agencies come for campus recruitment in the college</p>   |
| Admission of Students                | <p>B Ed Admissions are conducted by the state government on the basis of marks obtained in qualifying examination. Eighty five percent of seats are filled through centralized allotment system. Publicity and transparency in the admission process are ensured to access equity considering the norms including reservation policies. The government allotted seats include the following categories. General Category Socially and Educationally backward classes (SEBC) like Ezhava, Muslim, other backward Hindus Minorities Scheduled Caste and Scheduled Tribes Sports Quota Physically impaired Fifteen percentages of seats are reserved as management seats. For M.Ed. admissions 50 seats are filled on the basis of entrance test conducted by the University of Kerala considering the norms including reservation policies and the other 50 seats are filled by the management as per the norms of the university</p> |

6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area        | Details  |
|--------------------------|--|
| Planning and Development | <p>Planning and Development The development of the prospective academic plan is initiated keeping in view the National policies in higher education, existing priorities and local needs. It begins with informal consultations with a cross-section of stakeholders (named FRIENDS OF MTTC) including community leaders, prominent academicians, Practice teaching school teachers, faculty members, staff and students. This is followed by a formal meeting of faculty and administrative staff</p> |

|                               |  |
|-------------------------------|--|
|                               | <p>convened by the Principal, where the plan is discussed and responsibility assigned to prepare a draft incorporating all stakeholders' view. The final draft is presented to the Governing Body for its approval. Thus academic plan is prepared in partnership with teachers, administrative staff and student council.</p>   |
| Administration                | <p>To support the implementation of mission and goals an institutional academic plan for the whole session is prepared by the academic body of the institution, in which the activities related to teaching-learning, curricular and co-curricular activities are planned. To carry out these activities smoothly the human and financial resources are planned and obtained according to the norms. UGC, Government and Management provide financial resources which are utilized by keeping the norms. In accordance with the norms of UGC and NCTE human resources are assigned to accomplish the requirements</p>  |
| Finance and Accounts          | <p>To support the implementation of mission and goals an institutional academic plan for the whole session is prepared by the academic body of the institution, in which the activities related to teaching-learning, curricular and co-curricular activities are planned. To carry out these activities smoothly the human and financial resources are planned and obtained according to the norms. UGC, Government and Management provide financial resources which are utilized by keeping the norms. In accordance with the norms of UGC and NCTE human resources are assigned to accomplish the requirements.</p> |
| Student Admission and Support | <p>Admission of Students B Ed Admissions are conducted by the state government on the basis of marks obtained in qualifying examination. Eighty five percent of seats are filled through centralized allotment system. Publicity and transparency in the admission process are ensured to access equity considering the norms including reservation policies. The government allotted seats include the following categories. General Category Socially and Educationally backward classes</p>   |

(SEBC) like Ezhava, Muslim, other backward Hindus Minorities Scheduled Caste and Scheduled Tribes Sports Quota Physically impaired Fifteen percentages of seats are reserved as management seats. For M.Ed. admissions 50 seats are filled on the basis of entrance test conducted by the University of Kerala considering the norms including reservation policies and the other 50 seats are filled by the management as per the norms of the university.

**Examination**

**Continuous and Comprehensive Evaluation:** The evaluation in the college is discontinuous and comprehensive. Even the minor initiatives are taken into account in the evaluation part. All the practical works and performance and teaching strategies adopted and even the attendance of the candidate is taken into account in the process of evaluation. The periodical tests help the students to be vigilant all the time. Model examinations are also conducted at the end of each semester

**6.3 – Faculty Empowerment Strategies**

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year                                      | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|---|-----------------|--|--|-------------------|
| <b>No Data Entered/Not Applicable !!!</b> |                 |  |  |                   |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date  | To Date    | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|------|--|---|------------|------------|---|---|
| 2017 | Content Development program  | na  | 19/10/2017 | 19/10/2017 | 10                                      | 0   |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development | Number of teachers who attended | From Date | To date | Duration |
|---------------------------------------|---------------------------------|-----------|---------|----------|
|---------------------------------------|---------------------------------|-----------|---------|----------|

|  |    |            |            |    |
|--|----|------------|------------|----|
| programme                                      |    |            |            |    |
| Workshop on research writing in social science | 11 | 24/02/2018 | 02/03/2018 | 10 |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching                           |           | Non-teaching |           |
|------------------------------------|-----------|--------------|-----------|
| Permanent                          | Full Time | Permanent    | Full Time |
| No Data Entered/Not Applicable !!! |           |              |           |

6.3.5 – Welfare schemes for

| Teaching                | Non-teaching            | Students    |
|-------------------------|-------------------------|-------------|
| MTTC Staff Welfare Fund | MTTC Staff Welfare Fund | Scholarship |

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

1. Internal Audit is done by representative of teacher and non teaching staff.  
External Audit is done by the Govt. of Kerala

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|--|-------------------------------|---------|
| No Data Entered/Not Applicable !!!                       |                               |         |

6.4.3 – Total corpus fund generated

33000

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type     | External |                    | Internal |                 |
|----------------|----------|--------------------|----------|-----------------|
|                | Yes/No   | Agency             | Yes/No   | Authority       |
| Academic       | Yes      | Management Council | Yes      | College Council |
| Administrative | Yes      | Management Council | Yes      | College Council |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Support for infrastructural Development 2. Help in identifying Resource Persons 3. Helpas aliaison between the College and Govt.

6.5.3 – Development programmes for support staff (at least three)

1. Sending staff members for In-service courses 2. Sending staff members for Workshopsandconferences Sending staff members for institutional Visit

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Starting Research Wing 2. Organizing courses in Robotics 3. Supporting

teachers to completedoctoral work 4. Encouraging teachers to undertake Research  
Guide ship 5. Web 2.0trainingprograms

6.5.5 – Internal Quality Assurance System Details

|  |     |
|--|-----|
| a) Submission of Data for AISHE portal | Yes |
| b)Participation in NIRF                | No  |
| c)ISO certification                    | No  |
| d)NBA or any other quality audit       | No  |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC  | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|------|---|-------------------------|---------------|-------------|------------------------|
| 2017 | INTERNATIONAL COLLOQUIUM on 30th September 2017on changing trends in Teacher Educationby Dr. Prem Khatri Dean, Department of Humanities and Social Science Thribhuvan University, Nepal | 30/09/2017              | 30/09/2017    | 30/09/2017  | 75                     |
| 2017 | Hands on Training and workshop on the Introduction of LEARNING MAMNAGEMENT SYSTEM in the college o n 11th December 2017   | 11/12/2017              | 11/12/2017    | 11/12/2017  | 54                     |
| 2018 | TRANSNATIONAL ACADEMIC ENRICHMENT PROGRAM WITH ELON UNIVERSITY North Carolina, USA on 9th January 2018  | 09/01/2018              | 09/01/2018    | 09/01/2018  | 180                    |
| 2018 | TOFEL   | 10/01/2018              | 10/01/2018    | 10/01/2018  | 54                     |

|      |  |            |            |            |    |
|------|--|------------|------------|------------|----|
|      | AWARENESS PROGRAM by ELT INTERNATIONAL PENNSYLVANIA On 10th january 2018 |            |            |            |    |
| 2018 | HEALTH AWARENESS PROGRAM on 2nd February 2018                            | 02/02/2018 | 02/02/2018 | 02/02/2018 | 53 |

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme                | Period from | Period To  | Number of Participants |      |
|---------------------------------------|-------------|------------|------------------------|------|
|                                       |             |            | Female                 | Male |
| International womens day celebrations | 08/03/2018  | 08/03/2018 | 45                     | 6    |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

|  |
|--|
| Percentage of power requirement of the University met by the renewable energy sources                                |
| AWARENESS PROGRAM ON SWATCH BHARATH HEALTHY HEART PROGRAM ART AND AESTHETIC WORKSHOP WORKSHOP ON HEALTH AND EXERCISE |

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities             | Yes/No | Number of beneficiaries |
|-----------------------------|--------|-------------------------|
| Physical facilities         | Yes    | 1                       |
| Ramp/Rails                  | Yes    | 0                       |
| Braille Software/facilities | Yes    | 1                       |
| Scribes for examination     | Yes    | 1                       |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date       | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|------|--|--|------------|----------|--------------------|------------------|--|
| 2017 | 1  | 1  | 22/08/2017 | 1        | Visit to Shalom    | Mental Illness   | 55   |

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders



| Title   | Date of publication | Follow up(max 100 words)   |
|---|---------------------|--|
| <p>Human Values and Professional Ethics Code of Conduct for Mar Theophilus Training College</p> | <p>08/11/2017</p>   | <p>Human Values and Professional Ethics Code of Conduct for Mar Theophilus Training College We have to mould academically excellent and professionally competent teachers equipped with proper conceptual understanding and functional efficiency intertwined with scientific temper appropriate for the new world order. We have to enable the students to create learning opportunities that are adapted to diverse contexts and learners in educational and outside the classrooms. We have to conceptualize and practically apply formal and informal evaluation strategies to assess the continuous all-round development of the learners. We have to instill a research based academic culture through implementation of issue based problem solving approach in the student teachers. We have to enhance the professional competence of teacher educators and master degree scholars through action research and other collaborative activities. We have to promote the spirit of fellowship among students across culture, caste and creed to equip them to meet the National and Global demands and challenges. We have to lead to meaningful actions for the social upliftment of the educationa</p> |

llybackward/weaker/minori  
ty sessions of  
thesociety. We have to  
upholdthe habit of  
learning tolive together  
in a complex modern world  
ofpluralismand multi  
ethnic-linguistic  
diversity. We have  
toempowerthe students  
through the development  
ofintegrated  
personalitycharacterized  
by leadershipqualities,  
commitment, and  
ethicalprofessionalism.  
Wehave to acquire  
proficiency in teaching,r  
esearch,extension and  
counselling and guidance  
servicesleading  
toexcellence in  
classroom/teacher  
educationpractices. We  
have toimpart  
conscientisation  
onconservation of  
environmental  
diversityand  
preventivemeasures  
( )rover exploitation of  
natural resources.We have  
to develop an eco-  
friendly and pollution  
freelifestyleinside and  
outside the institution.  
Todevelop a positive  
attitudetowards  
sustainabledevelopment We  
have to train the  
newgenerationteachers to  
preserve and transform.  
We haveto help the  
students tostrengthen  
their varied baseof  
universal value system in  
the lightof spiritualand  
emotional intelligences  
and cultural ethos  
ofthebest from east and  
west We have to  
promotecommitment and  
adherenceto national  
values throughmeaningful  
actions upholdingconstitu  
tionalobligations. We  
have to develop the  
capabilitiesamongthe

students to appreciate and interpret the environment within and outside them. We have to promote the designing, composition and performance of cultural and art forms on and off the stage in varied dimensions. We have to generate a holistic vision of Loka Sarnastha Sukhino. Bhavanthu through enhancement of appreciation of Sathyam, Sivam and Sundaram.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity                                     | Duration From | Duration To | Number of participants |
|--|---------------|-------------|------------------------|
| Environmental day celebrations               | 05/06/2017    | 05/06/2017  | 65                     |
| Awareness program on swatch bharaath mission | 22/09/2017    | 22/09/2017  | 100                    |

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

AWARENESS PROGRAM ON SWATCH BHARATH HEALTHY HEART PROGRAM GREEN CAMPUS MEDICINAL GARDEMJEEVAMRITHAM WORKSHOP ON HEALTH AND EXERCISE Environmental Day Celebration

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

Guardian Angel System- There is a program in the college named Guardian Angel System, through which, each teacher takes care of 5 students taking care of their Educational, Personal and Vocational needs and aspirations. Maintaining state of the art facilities- The college takes care to maintain state of the art infrastructure. Focus in value inculcation and Nation building- The college focuses on developing teachers with 360 degree personality development

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.mttc.ac.in/reports>

### 7.3 – Institutional Distinctiveness

#### 7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Making each student teacher a leader through the 10 clubs and 6 associations giving them ample opportunities for shouldering opportunities, planning activities, identifying resource persons, organizing programs and executing with provisions. A system is created where by all students automatically become active participants in activities, not merely passive recipients.

Provide the weblink of the institution

### **8.Future Plans of Actions for Next Academic Year**

Conducting internal discussion series and brainstorming sessions ? Inspiring facultyimprovement through publications and media interventions by the faculty ? Promotingminor/major and action research by faculty members. ? Providing technical support for Upgradation of infra structure facilities to enhance teaching learning process. Upgrading the LMS